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## **DEPARTMENT OF AGRICULTURE**

### **Farm Service Agency**

#### **Information Collection; Online Registration for FSA-hosted Events and Conferences**

**AGENCY:** Farm Service Agency, USDA.

**ACTION:** Notice; request for comment.

**SUMMARY:** In accordance with the Paperwork Reduction Act of 1995, the Farm Service Agency (FSA) is requesting comments from all interested individuals and organizations on an extension with a revision of the information collection associated with online registration for FSA-hosted events and conferences. The information collection is needed for FSA to obtain information from the respondents who register on the Internet to make payment and reservations to attend any FSA-hosted conferences and events.

**DATES:** We will consider comments that we receive by **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**ADDRESSES:** We invite you to submit comments on the notice. In your comments, include date, OMB control number, volume, and page number of this issue of the Federal Register. You may submit comments by any of the following methods:

- Federal eRulemaking Portal: Go to <http://regulations.gov>. Follow the online instructions for submitting comments.
- Mail: Farm Service Agency, USDA, Stakeholder Engagement Specialist, Shayla Watson, 1400 Independence Avenue, Mail Stop 0539, SW, Washington, DC 20250.

You may also send comments to the Desk Officer for Agriculture, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503. Copies of the information collection may be obtained from Shayla Watson at the above address.

**FOR FURTHER INFORMATION CONTACT:** Shayla Watson; (202) 690-2350.

Persons with disabilities who require alternative means for communication should contact the USDA Target Center at (202) 720-2600 (voice).

**SUPPLEMENTARY INFORMATION:**

Description of Information Collection

Title: Online Registration for FSA-hosted Events and Conferences.

OMB Number: 0560-0226.

Expiration Date of Approval: August 31, 2016.

Type of Request: Extension with a Revision.

Abstract: The collection of information is necessary for people to register online to make payment and reservations to attend conferences and events. They can register on FSA's Online Registration site on the Internet. Respondents who do not have access to the Internet can register by mail or fax. The information is collected by the FSA employees who host the conferences and events. FSA is collecting common elements from interested respondents such as name, organization, address, country, phone number, email address, State, city or town, payment options (credit card, check), special accommodations requests and how the respondent learned of the conference. The information collection element also include race, ethnicity, gender and veteran status. The respondents are mainly individuals who will attend the FSA-hosted conferences or

events. The information is used to collect payment, if applicable, from the respondents and make hotel reservations and other special arrangements as necessary. There are no changes to the burden hours since the last OMB approval. FSA is adding new elements in the online registration format to assist individuals and to gather information to provide an appropriate FSA-hosted conference and events. The new elements include: specifying a request for a type of disability services, identifying how they learned about the event, providing additional names to invite to the event, waiver for liability, and demographic information including gender, race, and ethnicity. The new elements will not increase the burden hours because it is all self-explanatory for the respondent to complete the online format.

The formula used to calculate the total burden hour is estimated average time per responses hours times total responses.

Estimate of Annual Burden: 15 minutes.

Type of Respondents: Individuals.

Estimated Number of Respondents: 900.

Estimated Number of Responses per Respondent: 1.

Estimated Total Annual Number of Responses: 900.

Estimated Average Time Per Responses: 0.25.

Estimated Total Annual Burden on Respondents: 225 hours.

We are requesting comments on all aspects of this information collection to help us to:

(1) Evaluate whether the collection of information is necessary for the proper performance of the functions of FSA, including whether the information will have practical utility;

(2) Evaluate the accuracy of FSA's estimate of burden including the validity of the methodology and assumptions used;

(3) Enhance the quality, utility, and clarity of the information to be collected;

(4) Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology.

All responses to this notice, including name and addresses when provided, will be summarized and included in the request for OMB approval. All comments will also become a matter of public record.

**Val Dolcini,**  
*Administrator,*  
*Farm Service Agency.*

**BILLING CODE 3410-05-P**

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